

**Statement of Responsibility
For Alcoholic Beverages Purchased
For Brown University-sponsored Function(s)**

I acknowledge my responsibilities as outlined below for the alcoholic beverages purchased for the following function:

Date/ Time
Event Purpose

Location
Number of persons attending

- I have reviewed Brown University's policies on alcoholic usage: Brown University Alcohol and Other Drug Policy and the Student Activities Office Event Planning Guidelines.
- Alcoholic Beverages will not be offered or served to minors.
- Alcoholic beverages will not be offered or served to individuals who appear to be intoxicated.
- Leftover stock is the property of Brown University and will not be given to function participants at the end of the event.
- Alcoholic beverages is stored in between events in a locked storage area on campus.
- The host is responsible for the alcoholic beverages, and should limit access to the storage area,

Signature of University Host

Date

Signature of Department head
(if different from University Host)

Date